

McLaren Print System Order

Order No: 63797
Order Date: 2021-07-22
User: Renee Pifer
Phone: 810-342-2325

Ship Location: McLaren Flint ICU / Renee Pifer
401 S. Ballenger Hwy.
Flint , Mi

Forms

Quantity: 500
Paragon Dept No: 20010
Dept Name: McLaren Flint ICU
Company Number: 60

Order Total Price: 50.38

Item Number: MHCC-612
Item Description: Request for Scheduled Absence
Revision Date: 7/2014
Print: 1 sided black and white
Paper: 3 Part (White, Yellow, Pink)
Size: 8.5 x 11
Fold:
Finish:
Drill:
Misc Info:



McLaren Flint ICU
 McLaren Genesee Hospital
 McLaren Grand Rapids
 McLaren Health Care
 McLaren Macomb
 McLaren Midland
 McLaren Mount Pleasant
 McLaren Okemos
 McLaren Port Huron
 McLaren Spartanburg
 McLaren Spectrum Health
 McLaren Tri-City
 McLaren Westland

Request for Scheduled Absence

Today's Date: _____
To: _____
From: _____

I would like to request the following time off:

PTO (for two week notice, one of requests must be in volume of at least 10 days)
 Other (List Day, Reason, etc.)
Date: _____ Employee Signature: _____
Date: _____ Supervisor Signature: _____

PTD Request Availability _____ Not Approved
Approved (Date & Reason) _____

I have read this request for time off and found it correct.

Spec Info:



McLaren Flint ICU
 McLaren Genesee Hospital
 McLaren Grand Rapids
 McLaren Health Care
 McLaren Macomb
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